

## KENDALL CAMPUS RESOURCE DIRECTORY



| Success Factors  | Department Name                                | Office/Hours  | Contact Information  | Description   |
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| <b>Academic Engagement</b><br><br>The confidence that you can achieve academically and succeed in college. | <a href="#">Advisement and Career Services</a> | <b>Room R243</b><br><br>Mon.-Thurs.: 8:00 am – 7:00 pm<br>Friday: 8:00 am – 4:30 pm | (305) 237-2125<br><br><a href="mailto:kadvise@mdc.edu">kadvise@mdc.edu</a> | Assistance with: <ul style="list-style-type: none"> <li>• Understanding the Degree Audit</li> <li>• MAP (My Academic Plan) development</li> <li>• Resume and cover letter</li> <li>• Mock interviews/interview skills</li> <li>• Support service referrals</li> <li>• Career Exploration</li> </ul> |
|  | <a href="#">Academic Writing Support Lab</a>   | <b>Room 2236</b><br><b>Hours: Call for an appointment</b>                           | 305-237-0813   | Support with all writing assignments.   |

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|   | <a href="#"><u>ACCESS Disability Services</u></a>   | <b>Room 2121</b><br>Mon.-Thurs.: 8:00 am – 7:00 pm<br>Friday: 8:00 am – 4:30 pm   | 305-237-2767  | Assistance with accommodations, tutoring, advisement for students with any type of disability.  |
|   | Architectural Auto CAD Lab  | <b>Room 6306</b>  | 305-237-2226  | Assistance with Architecture projects and assignments.  |
|   | <a href="#"><u>Business Resource Center</u></a>   | <b>Room R448-R450</b>   | 305-237-2283  | Assistance with Business projects and assignments.  |
|   | <a href="#"><u>Music Department Electronic Classroom</u></a>  | <b>Room M335</b>  | 305-238-2234  |   |
|   | <a href="#"><u>Music/ Humanities Lab</u></a>  | <b>Room M336</b>  | 305-237-2430  |   |
|   | <a href="#"><u>Speech Lab</u></a>   | <b>Room 2207</b>  | 305-237-2253  | Assists students in SPC courses with speech outlines, practice, research and brainstorming topics.  |
| <b>Campus Engagement</b><br><br>Your involvement in campus activities and your connection to your school. | <a href="#"><u>Student Life</u></a><br><br><a href="#"><u>Institute for Civic Engagement and Democracy (iCED)</u></a> | See below ( <i>Social Comfort</i> )<br><br><b>Student Life:</b><br><b>Room 100</b><br><b>iCED: Room 8201</b><br><br>Mon.-Thurs.: 8:00 am – 7:00 pm<br>Friday: 8:00 am – 4:30 pm | See below ( <i>Social Comfort</i> )<br><br>Student Life: (305) 237-2321<br><br>iCED: (305) 237-0859 | See below ( <i>Social Comfort</i> )<br><br>Provides opportunities for:<br><ul style="list-style-type: none"> <li>• Self-exploration through service learning and guided reflection</li> <li>• Becoming “part of the solution” to socio-economic and real-world issues affecting the community at large</li> </ul> |
|   | <a href="#"><u>Athletics</u></a>  | Kendall Campus<br><b>Room G-316</b>   | (305) 237-2140  | <ul style="list-style-type: none"> <li>• Women and Men’s Basketball,</li> <li>• Volleyball, softball and baseball</li> <li>• MDC Sharks have built a legacy of</li> </ul>   |

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|  |   |   |   | excellence in athletic performance   |
| <b>Social Comfort</b><br><br>Your comfort in social situations and ability to communicate with others. | <u><a href="#">Student Life</a></u>                             | <b>Room 100</b><br><br>Mon. to Thurs.:<br>8:00 am – 7:00 pm<br>Friday: 8:00 am – 4:30 pm          | (305) 237-2321  | Clubs, organizations and activities that promote: <ul style="list-style-type: none"> <li>• Academic success and personal growth</li> <li>• Leadership skills and development</li> <li>• Inclusion, diversity Cultural enrichment</li> <li>• Citizenship and community involvement</li> </ul> |
|  | <u><a href="#">Student Government Association</a></u>           | <b>Room 100</b><br><br>Monday – Thursday<br>8:00 am – 7:00 pm<br><br>Friday<br>8:00 am – 4:30 pm  | (305) 237-2321  | <ul style="list-style-type: none"> <li>• Serves as the voice of the student body and is designed to meet the needs to all the students</li> <li>• Provides service learning opportunities</li> </ul>   |
| <b>Resiliency</b><br><br>Your approach to challenging situations and stressful events.                 | <u><a href="#">ACCESS-Disability Services</a></u>               | <b>Room 2121</b><br><br>Monday – Thursday<br>8:00 am – 7:00 pm<br><br>Friday<br>8:00 am – 4:30 pm | 305-237-2767<br><a href="mailto:kaccess@mdc.edu">kaccess@mdc.edu</a>                            | <ul style="list-style-type: none"> <li>• Assistance with accommodations, tutoring, advisement for students with any type of disability.</li> </ul>   |
|  | <u><a href="#">International Students</a></u>                   | <b>Room R101</b><br><br>Monday – Thursday<br>8:00 am – 7:00 pm<br><br>Friday<br>8:00 am – 4:30 pm | (305) 237-2330<br>or<br>Adriana Cobielles<br><a href="mailto:amenke@mdc.edu">amenke@mdc.edu</a> | <ul style="list-style-type: none"> <li>• Assistance with enrollment, issues related to visa status, housing, course selection, etc.</li> </ul>   |
|  | <u><a href="#">Office of Veterans and Military Services</a></u> | <b>Room 2141</b><br>Monday – Thursday:<br>8:00am – 7:00pm<br>Friday:<br>8:00am – 4:30pm           | 305-237-2841<br><a href="mailto:veterans@mdc.edu">veterans@mdc.edu</a>                          | <ul style="list-style-type: none"> <li>• Veteran &amp; Military Resource Center</li> <li>• Priority Registration</li> <li>• VA Benefit Advising</li> <li>• Class certification for VA</li> <li>• Out of State Waivers</li> <li>• Payment Deferments</li> </ul>                               |

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|   |   |  |  | <ul style="list-style-type: none"> <li>• Campus Engagement Activities</li> <li>• Community Resources/Partners</li> </ul>   |
| <b>Educational Commitment</b><br><br>The confidence that you can achieve academically and succeed in college. | <u><a href="#">Advisement and Career Services</a></u>                                   | See above<br><i>(Academic Engagement)</i>  | See above <i>(Academic Engagement)</i> | <ul style="list-style-type: none"> <li>• See above <i>(Academic Engagement)</i></li> </ul>   |
|   | <u><a href="#">Business Resource Center</a></u>   | <b>R448-R450</b>   | (305)237-2283                          | <ul style="list-style-type: none"> <li>• Offer students and faculty a wide array of supplemental resources.</li> <li>• Facility includes state of the art technology</li> </ul>  |
|   | <u><a href="#">World Languages</a></u>  | <b>Room 6319</b>   | (305) 237-2165                         | <ul style="list-style-type: none"> <li>• Software programs for students to practice English language skills and Foreign Language</li> <li>• EAP students use TELL ME MORE®, an online ESL program</li> </ul>   |
|   | <u><a href="#">STEM Tutoring Center - now located in Learning Resources/Library</a></u> | <b>Bldg. 2 - Library<br/> Mon-Thurs.:<br/> 9:00am- 9:00 pm<br/> Friday: 9:00 am-noon</b>   | (305) 237-2101                         | <ul style="list-style-type: none"> <li>• Tutoring provided for Biology for STEM majors, Chemistry and Physics.</li> <li>• Textbooks, calculators and laptops are available for in-lab use.</li> <li>• No appointment is needed. Students are helped on a first-come first-served basis.</li> </ul> |
|   | <u><a href="#">Mathematics Resources</a></u>  | <b>Math Tutoring Lab: Room 3319<br/> Mon. – Thurs.<br/> 9:00am-8:00pm<br/> Friday – 9:00am-3:00pm<br/> Saturday 10:00am-3:00pm</b> | (305) 237-2121                         | <ul style="list-style-type: none"> <li>• Tutoring available for any student currently enrolled in any MDC Math course.</li> <li>• Students are helped on a first-come first-served basis.</li> <li>• Textbooks and laptops are available for in-lab use.</li> </ul>                                |

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|  | <b>ENTEC Lab</b>                         | <b>Room 7164</b><br>Mon-Wed: 8:00 am - 5:30 pm<br>Thurs. 12:00 pm - 5:30 pm<br>Fri. 8:00 am - 2:30 pm<br>Sat. 8:00 am – 12:00 pm                              | (305) 237-3676  | Provides students in technology classes with the necessary hardware and software to: <ul style="list-style-type: none"> <li>• Complete lab activities</li> <li>• Complete other assignments to be completed outside of class</li> </ul>                                      |
|  | <b>IDEA Center</b>                       | <b>Room 8500</b>  | (305) 237-7809  | As a collaborative effort between MDC's School of Business and ENTEC, focus is on: <ul style="list-style-type: none"> <li>• Developing entrepreneur-focused programming and events</li> <li>• Establishing an accelerator where students can test and build ideas</li> </ul> |
|  | <b><u>Testing and Assessment</u></b>     | <b>Building R, 5<sup>th</sup> floor</b><br><br>Office Hour<br>Mon.- Thurs.: 8:00 am – 7:00 pm<br>Friday: 8:00 am – 4:30 pm                                    | (305) 237-2341<br><br><a href="mailto:kendall_testing@mdc.edu">kendall_testing@mdc.edu</a>  | <ul style="list-style-type: none"> <li>• Specializes in providing students numerous assessment</li> <li>• ACCUPLACER, CART, CASAS, CLEP, CSP, PERT, TABE</li> <li>• Industry Certification</li> </ul>  |
|  | <b><u>Anatomy and Physiology Lab</u></b> | <b>Building 3, Room 3126</b><br>Mon.: 2:00pm – 7:00pm<br>Tues.: 2:00pm – 7:00pm<br>Wed.: 4:00pm – 9:00pm<br>Thurs.: 2:00pm – 7:00pm<br>Fri.: 10:00am – 3:00pm | 305-237-2027<br><a href="https://us.bbcollab.com/guest/ddeec2f97f6e4b778f593d73c479f667">https://us.bbcollab.com/guest/ddeec2f97f6e4b778f593d73c479f667</a> | <ul style="list-style-type: none"> <li>• No appointment is needed.</li> <li>• Students are helped on a first-come first-served basis.</li> </ul>   |
|  | <b><u>Learning Resources</u></b>         | <b>Library: Building 2, Room 2200</b><br><br>Mon. - Thurs.: 7:30 a.m. - 9:00 p.m.   | Library: (305) 237-2292<br><br>Computer Courtyard: (305)237-2502  | Available for students to: <ul style="list-style-type: none"> <li>• Conduct research</li> <li>• Print documents</li> <li>• Register for classes</li> </ul>   |

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|   |   | Fri. 7:30 a.m. - 5 p.m.<br>Sat. 8 a.m. - 1 p.m.<br><b>Computer Courtyard:</b> Room 2100  |  |  |
|   | <a href="#"><u>Single Stop</u></a>        | <b>Building R, Room 200</b><br><br>Mon- Thurs.: 8:00 am –7:00 p.m.<br>Friday: 8:00am-4:30pm  | (305) 237-0712<br>Natacha Fuentes-Calvo                          | <ul style="list-style-type: none"> <li>• Benefits screenings</li> <li>• Financial coaching</li> <li>• Free legal referrals</li> <li>• Free tax preparation services</li> </ul> |
| <b>Academic Self-Efficacy</b><br><br>The confidence that you can achieve academically and succeed in college. | <a href="#"><u>Learning Resources</u></a> | <b>Library: Building 2, Room 2200</b><br><br>Mon. - Thurs.: 7:30 a.m. - 9:00 p.m.<br>Fri. 7:30 a.m. - 5 p.m.<br>Sat. 8 a.m. - 1 p.m.<br><b>Computer Courtyard:</b> Room 2100 | Library: (305) 237-2292<br><br>Computer Courtyard: (305)237-2502 | Available for students to: <ul style="list-style-type: none"> <li>• Conduct research</li> <li>• Print documents</li> </ul> Register for classes                                |