

MANUAL OF PROCEDURE

PROCEDURE NUMBER:	4010	PAGE 1 of 3
PROCEDURE TITLE:	Standards of Academic Progress (SOAP)	
STATUTORY REFERENCE:	FLORIDA STATUTE 1001.65	
BASED ON POLICY:	IV-30 Standards of Academic Progress	
EFFECTIVE DATE:	August 10, 1978	
LAST REVISION DATE:	November 20, 2023	
LAST REVIEW DATE:	February 12, 2024	

I. PURPOSE

The Standards of Academic Progress (SOAP) Procedure establishes a formal process for faculty, staff, and the administration at Miami Dade College (MDC) to identify and support students who experience academic difficulty as well as those that fall below a Combined Cumulative Grade Point Average (GPA) of 2.0 (*calculated from the combined grades for GPA*). The combined Cumulative GPA includes the computation of grades for both MDC and posted transfer courses. Good Academic Standing is defined as 2.0 or higher for the Combined Cumulative GPA.

SOAP is not intended to discourage or penalize students. Rather, SOAP reflects the commitment of the College's faculty, staff, and administration to provide students with the assistance and support needed to ensure success in achieving their educational goals. As a result, students have a variety of means available to remedy their cognitive and non-cognitive challenges and be academically successful.

MDC encourages students in a SOAP category to meet with a Student Success Advisor to develop an academic improvement plan and discuss support services that may assist them in achieving good academic standing.

Students who are not in Good Academic Standing are ineligible to run for executive board positions in student organizations unless special permission is granted by the Dean of Students at their home campus.

The overall objective of SOAP is to improve the performance of students experiencing academic difficulty by connecting them to academic and student support services.

II. PROCEDURE

A. Categories for Standards of Academic Progress

1. **Warning:** from 8 to 16.99 combined graded units/credits for GPA with less than 2.0 for the Combined Cumulative GPA.
2. **Probation:** from 17 to 45.99 combined graded units/credits for GPA with less than 2.0 for the Combined Cumulative GPA or previously in Probation and Term GPA is less than 2.0.
3. **Course Load Reduction Warning:** from 30 to 45.99 combined graded units/credits for GPA less than 1.5 Combined Cumulative GPA and previously in Good Academic Standing or 46 or more combined graded units/credits for GPA less than 2.0 for the Combined Cumulative GPA and previously in Good Academic Standing.
4. **Course Load Reduction 1:** from 30 to 45.99 combined graded units/credits for a GPA of less than 1.5 for the Combined Cumulative GPA and previously **not** in Good Academic Standing.
5. **Course Load Reduction 2:** 46 or more combined graded units/credits for GPA with less than 2.0 for the Combined Cumulative GPA and previously **not** in Good Academic Standing.
6. **Extended Course Load Reduction:** 30 or more combined graded units/credits for GPA and previously on Course Load Reduction Warning, 1, 2, or 3 with a Term GPA of 2.0 or higher.
7. **Course Load Reduction 3:** 30 or more combined graded units/credits for GPA and failure to meet the minimum requirements of maintaining a Term GPA of 2.0 or higher during Extended Course Load Reduction or Course Load Reduction 1, 2, or 3.


B. Interventions for Each Category of Standards of Academic Progress (SOAP)

1. **Warning:** Students in this category are encouraged to meet with College staff to discuss enrollment and academic planning. The College provides support with registration, updating academic plans, and development of educational and career goals as well as connections with academic resources and holistic student support services. In an effort to support student success, course load reductions for the subsequent term may be placed to ensure the student makes adequate progress.
2. **Course Load Reduction Warning:** Students in this category must meet with a Student Success Advisor to discuss enrollment and academic planning. This plan may include referrals to academic support services and/or holistic student support services. In an effort to support student success, course load reductions for the subsequent term may be placed to ensure the student makes adequate progress.
3. **Probation:** Students in this category may register for up to 12 units/credits per semester and must to meet with College staff to discuss enrolling beyond the unit limit. The College provides support with registration, updating academic plans, and development of educational and career goals as well as connections with academic resources and holistic student support services. In an effort to support student success, course load reductions for the subsequent term may be placed to ensure the student makes adequate progress.

4. **Extended Course Load Reduction:** Students in this category may register for up to 9 units/credits and must meet with College staff to discuss enrolling beyond the unit/credit limit. The College provides support with registration, updating academic plans, and development of educational and career goals as well as connections with academic resources and holistic student support services. In an effort to support student success, course load reductions for the subsequent term may be placed to ensure the student makes adequate progress.
5. **Course Load Reduction 1 or 2:** Students in this category may register for up to 9 units/credits and must meet with the Director of Advisement or their designee to discuss enrolling beyond the unit/credit limit. Students are also encouraged to meet with a Student Success Advisor to develop an academic improvement plan. This plan may include referrals to academic support services and/or holistic student support services. In an effort to support student success, course load reductions for the subsequent term may be placed to ensure the student makes adequate progress.
6. **Course Load Reduction 3:** Students in this category may register for up to 7 units/credits and must meet with the Director of Advisement or their designee to discuss enrolling beyond the unit/credit limit. Students are also encouraged to meet with a Student Success Advisor to develop an academic improvement plan. This plan may include referrals to academic support services and/or holistic student support services. In an effort to support student success, course load reductions for the subsequent term may be placed to ensure the student makes adequate progress.

C. **Guidelines to Exceed Course Load Reduction Under the Standards of Academic Progress (SOAP)**

Students not in good academic standing may request an exception to course load reductions in accordance with College Procedure 4015 Guidelines for Exception to Course Load Reduction Under the Standards of Academic Progress.

	02/12/2024
PRESIDENT	DATE